

Dear Claremont Families,

My name is Jonathan Mayer, and I am going on my fourth year at Claremont Middle School. I am writing this letter in association with our assistant principal, Gary Watson, who has begun his first year at Claremont. We would like to extend a warm welcome to the incoming 6th grade class and express our deepest gratitude for the community support we have received over the past couple of years. Mr. Watson and I feel honored and humbled to serve as instructional leaders in such a caring and dynamic community school and we look forward to another great year ahead, celebrating the diversity, intelligence, creativity and achievements of our amazing Claremont scholars.

Student Planner Use: We at Claremont, in alignment with our vision and mission, are preparing students to leverage their grit to build academic stamina. To help prepare students, they will be creating their own planner this year, page by page! In doing so, we hope to ensure that students and families are actively engaged in planning for success!

Please ensure that whenever there is a guardian signature line, that it is signed. By signing it means that the guardian has seen that the work assigned is complete!! Please check in with individual teachers, if there is more clarity needed around completion of work.

At Claremont Middle School, we are...

<p>COMPASSIONATE</p> 	<p>MINDFUL</p> 	<p>SAFE</p> 
<p>We consider other people's feelings.</p> <p>We speak and act in a way that allows/helps others to learn and feel good about themselves.</p>	<p>We think about the consequences of our actions <i>before</i> we act.</p> <p>We choose to act in a way that allows other people, our school, and ourselves to achieve success.</p>	<p>We do our best to protect others and ourselves from getting hurt physically or emotionally.</p> <p>When we see something unsafe happening, we tell adults.</p>

CLASSES 1ST SEMESTER

Period 0	
Period 1	
Period 2	
Period 3	
Period 4	
Period 5	
Period 6	
Period 7	

CLASSES 2ND SEMESTER

Period 0	
Period 1	
Period 2	
Period 3	
Period 4	
Period 5	
Period 6	
Period 7	

6th Grade Bell Schedule

Regular Day

Period 1	8:30-9:23
Break	9:23-9:33
Period 2	9:37 - 10:30
Period 3	10:34-11:27
Period 4	11:31-12:24
Lunch	12:24-12:54
Period 5	12:59-1:52
Period 6	1:56-2:24
Period 7	2:28-3:21

Minimum Day

Period 1	8:30-9:08
Break	9:08-9:18
Period 2	9:22 - 10:00
Period 3	10:04 - 10:42
Period 4	10:46-11:24
Lunch	11:24-11:54
Period 5	11:59-12:37
Period 7	12:41-1:19

7th & 8th Grade Bell Schedule

Regular Day

Period 1	8:30-9:23
Period 2	9:27-10:20
Break	10:20-10:30
Period 3	10:34-11:27
Period 4	11:31-12:24
Period 5	12:28-1:21
Lunch	1:21-1:51
Period 6	1:56-2:24
Period 7	2:28-3:21

Minimum Day

Period 1	8:30-9:08
Period 2	9:12-9:50
Break	9:50 - 10:00
Period 3	10:04 - 10:42
Period 4	10:46-11:24
Period 5	11:28-12:06
Lunch	12:06-12:36
Period 7	12:41-1:19



Location and Contact Information

Claremont Middle School is located at 5750 College Avenue in Oakland between Birch Court and Miles Avenue.

Main Office: 510-654-7337

Email: office@claremontms.org

Principal: Jonathan Mayer

Assistant Principal and Dean of 6th grade: Gary Watson

Community Schools manager: Ola Taylor

Academic Counselor: Leslie Reed

Dean of 7th grade: Tremaine Moore

Dean of 8th grade: Lacy Lefkowitz

Restorative Justice Coordinator: Karl Peters

School Secretary: Edana Anderson

Attendance Clerk: Marta Gonzalez

Contacting your child: Parents who need to contact their child, please, call the main office and our staff will get important messages to them. If necessary, we will pull them out of class so that you are able to speak to them on the phone. PLEASE do not call your child's cell phone during school hours.

Our School **Vision** and Mission

We prepare students to leverage their grit to build academic stamina, while building bridges across differences to create positive change

We explicitly teach and continuously reinforce rigorous and relevant instruction within a **compassionate, mindful, and safe** environment

We lead with learning as the main event, with equity at the center and student voice as the driving force

We inspire our students and staff to continuously find ways to work collaboratively, to spark curiosity for learning, and to find the joy in the process



How to Stay Informed

Telephone Messages: The school uses an automated “robo-call” system to deliver important messages by telephone to our community. If you are not receiving these messages, contact the school office and let us know which telephone number we should use to keep you informed.

Claremont Web Site: Visit the school website at www.claremontms.org to find teacher / staff contact information, the daily bell schedule, the school calendar and other useful resources.

Claremont Knightline Email Newsletter: Subscribe to this free email newsletter to receive updates about school news, events, activities and our wonderful scholars being highlighted for excellence in: academics, athletics and other extracurricular activities. Email news@claremontms.org

Student Led Conferences: Advisory teachers will hold Student Led Conferences **twice** - once this year for all students, and twice for any students who are not meeting academic, grade level expectations. Student-led conferences (SLC) put the spotlight on the most important person-the student; help improve parent / caring adult involvement; and get the student to finally ask the teacher, “How can I improve my work?” SLC’s put the students in the director’s chair, hold them accountable for their learning, and responsible for sharing their learning with their parent / caring adult.

To access grades and other info: Go to the ABI Parent Portal. This OUSD website allows registered parents and guardians to log in for online access to detailed information about their student’s school performance, including grades, assignments and attendance. To register for an account you will need a valid email address, the home telephone on file for your student, and the verification pass code or VPC, which you can get from your child’s Advisory teacher. To login to the Aeries Parent Portal visit: parent.ousd.org.

To access the homework calendars for all grades: Go to the Claremont website at www.claremontms.org, and click the “The Claremont Learning Center” link on the right side of the webpage.



School Expectations

Visitors: Parents / caring adults who wish to visit the classrooms must pre-arrange such visits with the teacher. Twenty-four hours' notice is recommended. Student visitors are not permitted. All visitors must report to the office and obtain a visitor's pass immediately upon entering the building. Parents should call in advance to set up appointments with administrators and counselors to ensure their availability.

Student Drop Off / Pick Up: Parents are asked to drop off students and pick them up on Miles Avenue at the Student Gate. Students are expected to enter and leave campus through the Student Gate.

Attendance: Attendance is key to student success. Students who attend classes regularly and on time usually achieve better grades and develop valuable lifelong work habits. Claremont has an attendance team that will work closely with families to support students in getting to school daily and to arrive on time.

Tardy Policy: Students are expected to be inside the classroom in their seats when the bell rings. If they are not inside the classroom when the teacher closes the door, they are considered tardy. Students who are tardy will have Work Time Reimbursement (WTR) Wednesdays with the assistant principal. Students who arrive after 8:45 need to report directly to the office to receive a tardy slip.

- 1 tardy = 10 minutes, 2 = 20 minutes, 3 = 30 minutes, 4 = 40 minutes, 5=50 minutes 6 = 60 minutes; more than 6 tardies in a week will result in an immediate parent teacher conference so we can immediately support students to prioritize their academic.

Absences: In order to report absences please call Ms. Gonzalez at 510-654-7337 ext. 5001. If Ms. Gonzalez is not available please leave a message with the name of your student, the date of the absence and the reason for the absences. Please provide a doctor's note if your child is absent more than three consecutive days. Students should bring the doctor's note to Ms. Gonzalez.

Office visits: Individual students can go to the office in the following ways...

- Before or after school using the front door(students cannot go through the building, they need to exit Miles gate and then use front door)
- During class, with either the Hallway pass (4 per class) if student needs to go, or any paper (date, time, name, reason, adult signature) for other situations
- Hallway passing periods, students will need to get a pass from their NEXT teacher. The teacher has full discretion as to whether and when students are able to go. The office staff will not allow any student in the office without the proper documentation

- Lunch, students need to check in with one of the supervisory adults, and radio to the office. The double doors will be locked and students will need to be individually let in.



School Policies

Dress Code: Students shall at all times dress and groom themselves in a manner that is consistent with the Oakland Unified School District's educational goal of providing a safe and secure educational environment.

- Shoes must be worn at all times. All shoes need to have a back for safety reasons.
 - Wearing of any attire, slogans, initials, colors or jewelry that advocate gang participation, use of drugs, alcohol or vulgarity is prohibited. Clothing should be free of writing, pictures or any other insignia, which are crude, vulgar, profane or sexually suggestive.
 - Headgear, hats, hoods, visors and sunglasses are to be removed upon entering the building, unless it is necessary for medical or religious reasons.
 - Wave caps, do rags, hairnets and bandanas are not allowed on campus.
- Skirts, dresses and shorts must NOT be shorter than the student's extended fingertips.
Ripped jeans, similar to shorts, dresses and skirts, must have any all rips above the student's extended fingertips. Clothes must cover your undergarments and your stomach at all times.

Cell Phone Policy: Cell phones & Electronic devices must be turned OFF and put away before your child arrives on campus. If you need to reach your child, you may do so by calling the front office at 510-654-7337. If a cell phone rings, vibrates or is visible your child will be asked to turn it over to an adults.

Step 1: The first time a student violates this policy, the device will be held in the school office until the end of the day. Your child may pick up the phone at the end of the day and parents will be notified by school administration.

Step 2: The second time the device will be held in the main office until the end of the day and a parent or guardian must come and pick up the device from the office. At the time, you and your child will be asked to sign a document stating that the next time your child is using the device on campus that it will remain in the front office for five days.

Step 3: A third violation of this policy means the device will be held in the office for five days. Students will be allowed to pick it up at the end of the fifth day.

Step 4: Further violations will be treated as Step 3.

Food: We are very excited to offer ALL STUDENTS a free *Grab and Go Breakfast* during snack each or hot breakfast (8:00-8:20). Please encourage your child to enjoy this nutritious and free meal!

- For Lunch: All 6th grade students will be expected to eat in the cafeteria. 7th and 8th grade students will be able to eat food in all outdoor areas or in the cafeteria. Food needs to be disposed in trash and recycling cans. Eating in the building will result in disciplinary actions.