

## School Site Council Special Meeting

### Minutes

School: Claremont Middle School Date: 16 March 2010

Quorum number in Bylaws: 12

Quorum Present: Yes

#### Council Members Present:

Roger Alvarado	Kenya Crockett	Lacy Lefkowitz
Margit Birge	Rhonda James	Kristofer Brekke
Chandra Kendrix	Aileen Change	Ron Kriss
Meuy Saechao	Miquila Alejandre	Aileen Chang

Introductions: Meeting called to order at 6:45 p.m. by Chandra Kendrix

This was a Special Meeting.

Research & Assessment: Juwen Lam, Research & Assessment presented on Benchmark Assessment - math example frequent complaint from teachers & admin: "we didn't cover and topic". Problem/Solution: Teachers need to use additional resources to teach standards: textbooks - not sufficient.

Si Swun has pre & post tests, unit tests and practice tests: have had errors but benchmark assessments have not had incorrect answers. "difficult" to get alignment between Si Swun and benchmarks but: hard to tell whether problem is with Si Swun, with alignment, 3rd-4th yr of implementation of benchmarks in OUSD. Recommendation: Use benchmarks to talk regarding strengths & weaknesses in instruction - i.e. data conferences.

Have found high correlation between benchmarks & CST. Have done professional development on technical aspects/software but no professional development on facilitation "data conferences". Some principals getting help, others want to use them differently - schools doing good job: Ascend, Think College Now has rubric re 4 levels of data conversations. Recommendation: new principals choose 2 teachers to have data conferences benchmarks = summative: tell teachers what needs to be reviewed. Goals: prep for CST, what students with need in higher grades, some standards may be weighted heavier on benchmarks than CST.

Presentation from Sele Nadel-Hayes regarding 2009-2010 Budget:

- Title I-IASA: balance to allocate = \$33,664  
this will return to district office if not allocated\*
- Title I - ARRA Stimulus: balance to allocate = \$11,000  
this can be carried over to CMS
- EIA-SCE: balance = \$26,544\*  
this will return to district office
- EIA-LEP: currently \$5,504 allocated to materials\*  
this will return to district office if not spent
- QEIA: balance to allocate = \$61,598  
this can be carried over to CMS

\*Will be back to CMS on per pupil basis by district

For Summer Intervention Program

Title I-IASA and/or Title I-ARRA Stimulus

ELAC is newly formed at CMS

Mr. Cebian introduced himself as an ELAC representative

Ms. Crockett proposal for spending balances of Categorical funding:

- 1) 10 computers, 8 document cameras: support intervention in ELA and Science - \$24,000 from EIA-SCE  
Ms. Chalk suggests including replacement bulbs
- 2) Summer School Intervention: Algebra for rising 8th graders, ELA, Math & Science for rising 7th graders  
Additional \$15,000 from Title I IASA (combined with \$20,000 already allocated from Title I-ARRA Stimulus)

Question: Can we have program for incoming 6th graders? Ms. Crockett - we would like to offer this, but we were denied a grant - we'll try for next year.

- 3) New copier(s) \$18,000 - including maintenance contract with Title I - IASA

Ron Kriss suggest shopping around: companies have offered him very good deals: Sue Peck will contact Ms. Crockett. Suggestion to consider high speed printers in classrooms instead of copiers.

- 4) Parent Ed \$2,000 (Title I - IASA) and \$1,200 (Title I - ARRA Stimulus) is unspent needs to be allocated by end of March i.e. tonight

Suggestions: - piggy back on existing events, e.g. Open House  
- parenting classes

- speaker on supporting kids at home
- activities with boys in Mr. Taylor's advisory
- how to talk to kids re: sex, drugs
- home visits

- 5) Translation services - contract thru district  
\$2,000 from EIA-LEP - change funds originally allocated to materials and supplies

Group time - Suggestions:

- 1) Family Math Night
- 2) Sex education for kids and parents
- 3) Mr. Taylor's group of students
- 4) Parenting classes - e.g. Kaiser, Planned Parenthood use many to publicize these
- 5) Drugs alcohol, middle school development - presentation on what kids are going through
- 6) Food to encourage parents to come

Proposal to use parent ed funds for refreshments, postage, outreach & events: such as Family Math Night & other parent engagement events, teacher extra pay

Move to approve the 5 stated expenditures as proposed -

Margit Birge motioned, Roger Alvarado seconded: 11 in favor /0 opposed

Question on whether we can count on carryover at CMS next year: Sele says she is confident it will carry over. Ms. James expressed concern regarding spending all available categorical before year is over. Sele explained that it would be very difficult to spend any additional funds after this month; books will be closed.

2010-2011

Proposals for spending (see hand out)

Changes proposed

- 1) Administrative Asst & Attendance Clerk reduced to .8 in order to have enough money to cover teachers required for QEIA and elective teachers
- 2) District Office will fund only one security officer
- 3) Safe Passages Coordinator reduced to .8

Question re: School Improvement Coach

NeXo recommends a portion of categorical funds be used for School Improvement Coach

Question re purpose of tonight's discussion

Sele clarified - deadline April 2 to submit 2010-11 SPSA plan

Question re next year's enrollment

Ms. Crockett explained that district office is budgeting based on past history

Question re: what does School Improvement Coach do: Cover once/week in assisting Ms. Crockett: helps with PLC meetings, public relations, set up instructional leadership team.

Suggestion: Remove School Improvement Coach and fund Operations Coach & AVID

Proposal to fund Guidance Counselor

Point made that available candidates many not meet our needs; if we wait to post position, that's preferable; with positions reduced to .8 current employees may have right to a FT position somewhere else in district, we might have personnel changes

Question re: whether parents could do administrative assistant job: Sele explained this would prompt a union grievance

Clarification: \$27,000 for School Improvement Coach includes \$8,000 of Categorical funding

Discussion re: whether to schedule an additional meeting to complete this discussion

Re: Si Swun Coach

2010-11: Does not require it

Motion to remove \$8,000 from School Improvement Coach (and add librarian & AVID to list of unfunded items) Motioned by Roger Alvarado, Seconded by Margit Birge: 10 in favor, 1 abstention, 0 opposed

Comments re School Improvement Coach might be useful: others said they would prioritize money to classrooms.

Meeting adjourned at 8:55 pm.